

Committee(s): Planning & Transportation Committee	Date(s): 10/09/2019
Subject: 2019/20 Business Plan Update Q1	Public
Report of: Director of the Built Environment	For Decision
Report author: Elisabeth Hannah	

Summary

This report sets out the progress made during Q1 of the 2019/20 Departmental Business Plan. This report uses a new approach to share data, awards and results as Infographs, additional information is available at Appendix 2.

At the end of the July 2019, the Department of Built Environment was £71k (1.8%) underspent against the local risk budget to date of £3.84m, over all the services managed by the Director of Built Environment covering the Planning & Transportation Committee. Appendix 3 sets out the detailed position for the individual services covered by this department.

Recommendation

Members are asked to:

- Note the report and appendices.

Main Report

Background

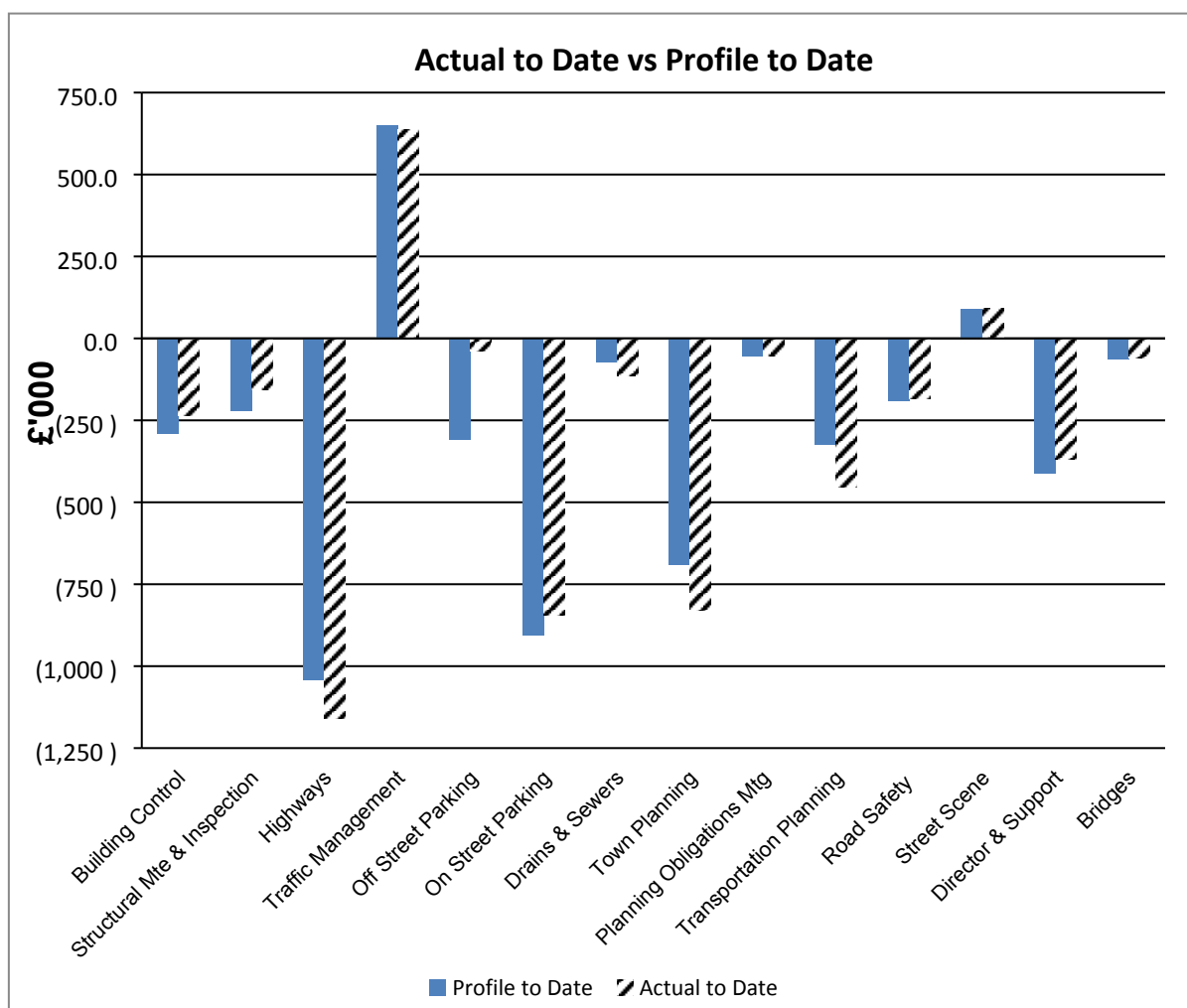
1. The 2018/19 Business Plan of the Department of the Built Environment was approved by this committee on 18 March 2019.

Current Position

2. Appendix 1 shows our Infographic approach to presenting departmental achievements, results and data. The work of the department continues to support City of London's Corporate Plan.
3. Appendix 2 captures the achievements, deliverables and awards which support the Departmental 2019/20 Business Plan.

Detailed Finance Information

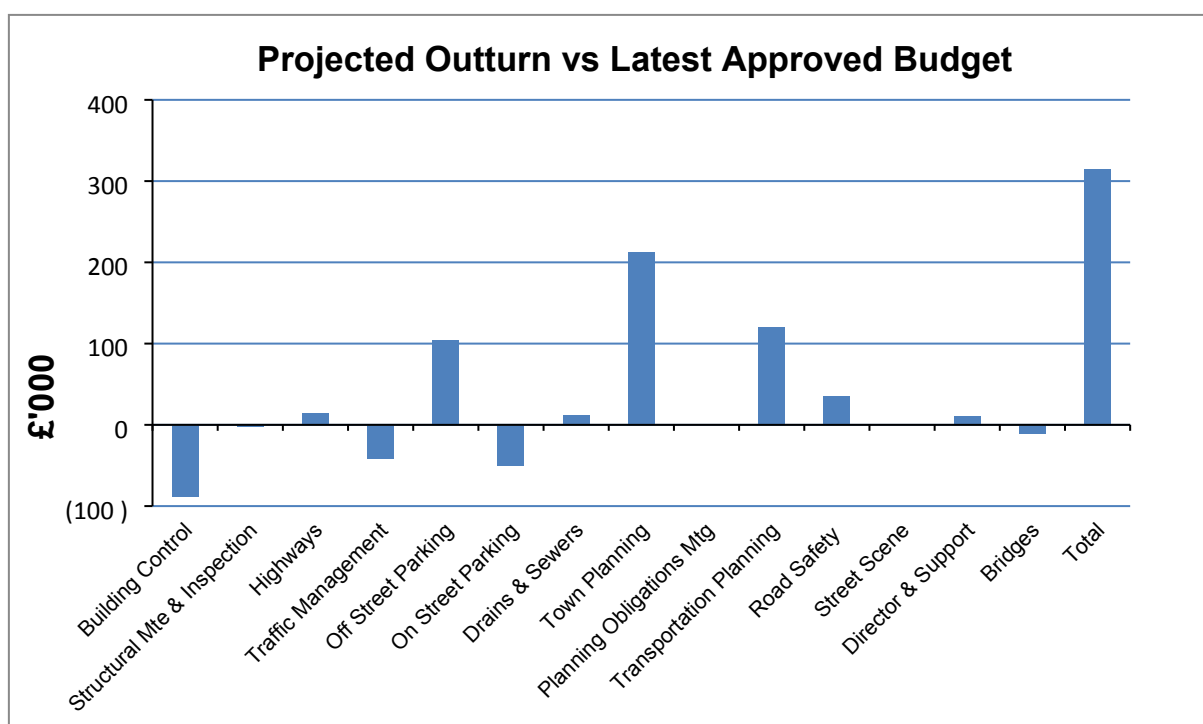
4. The end of July 2019 monitoring position for the Department of Built Environment services covered by Planning & Transportation Committee is provided at Appendix 3. This reveals a net underspend to date for the Department of £71k (1.8%) against the overall local risk budget to date of £3.84m for 2019/20.



Notes:

1. Graph shows the actual local risk net position against the profiled budget to date for each Division.
2. A position above the baseline shows overall net income.
3. A position below the baseline shows overall net expenditure.
4. DBE total actual to date net exp of £3,769k is £71k under the profiled budget to date of £3,840k.

5. Overall the Director of Built Environment is currently forecasting a year end underspend position of £314k (2.7%) for her City Fund and Bridge House Estate services.



Notes:

1. Zero is the baseline latest approved budget for each Division of Service.
2. Graph shows projected outturn position against the latest approved budget.
3. A variance above the baseline is favourable i.e. either additional income or reduced expenditure.
4. A variance below the baseline is unfavourable i.e. additional expenditure or reduced income.
5. Overall the Department is forecasting an underspend of £314k at year end.
6. The reasons for the significant budget variations are detailed in Appendix 3, which sets out a detailed financial analysis of each individual division of service relating to this Committee, for the services the Director of Built Environment supports.
7. The better than budget position at the end of July 2018 is mainly due to additional Off-Street car parking income due to increased activity levels; credits within the accounts for the On-Street Parking Mobius contract dispute from 20-17/18 which is yet to be resolved in Court; expenditure underspends on the Highways structures maintenance budget due to variances on the budget profile set, although this is expected to be fully spent by year end; and finally staffing savings

due to vacancies held throughout the Department due to the fundamental review exercise and the increased use of apprenticeships.

8. These underspends to date are partly offset by additional spends on Highways repairs & maintenance works as these have been carried out ahead of schedule during the summer months; lower than expected planning application fee income received against the budget profile; and finally under recovery of staff costs recharged to capital projects due to current staff vacancies within the Department.
9. The Director of Built Environment anticipates this current better than budget position will continue to year end, mainly due to the continued staffing vacancies held throughout the Department and continued additional Off-Street car parking income forecast. These underspends are partly offset by forecast reductions in building regulation income due to lower than expected activity levels within the City and additional costs for On-Street Parking contract enforcement charges for the ANPR vehicle and pollution sensor and costs for the removal of the pay & display machines.

Appendices

- Appendix 1 – Infographic
- Appendix 2 – Supporting Data
- Appendix 3 – Finance Report

Background Papers

DBE Business Plan 2018/19

Elisabeth Hannah
Business Manager

T: 07795 290028

E: elisabeth.hannah@cityoflondon.gov.uk

Simon Owen
Group Accountant

T: 020 7332 1358

simon.owen@cityoflondon.gov.uk